

**BYLAWS
OF THE
GREATER SEATTLE
AL-ANON INFORMATION SERVICE**

Approved 4/14/05

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BYLAWS

1. NAME. AL-ANON INFORMATION SERVICE (AIS).

2. PREAMBLE. The Greater Seattle Al-Anon Intergroup Council, dba Al-Anon Information Service (AIS), is a body of members guided by the principles of Al-Anon. Incorporated in the state of Washington to serve Al-Anon and Alateen, AIS is guided by the Twelve Traditions of Unity, the Twelve Concepts of Service, the principles and practices of Al-Anon; more especially by the First Tradition, "Our common welfare should come first, personal progress for the greatest number depends upon unity".

These Bylaws are a formal agreement between AIS and Greater Seattle Al-Anon groups and districts as a whole, setting forth the means by which Al-Anon can give service to the Greater Seattle area. These Bylaws are intended as an instrument to preserve Al-Anon unity.

3. MISSION STATEMENT. AIS is a function of Districts 14-22 to provide a network of communication to their communities and to the fellowship.

4. VISION STATEMENT. AIS wants to provide the best services possible to all the Al-Anon and Alateen groups in the Greater Seattle Area.

5. ABBREVIATIONS AND DEFINITIONS.

The following abbreviations and definitions are used in these Bylaws:

AA	Alcoholics Anonymous.
ADR	Alternate District Representative.
Advisory Member	A member appointed by the Chair to have a voice but no vote.
AGR	Alternate Group Representative.
AIS	Al-Anon Information Service, the service arm of Washington Area Districts 14, 15, 16, 17, 18, 19, 20, 21 and 22.
AISR	Alternate Information Service Representative.
AWSC	Area World Service Committee.
Board	Officers, ADR's, Coordinators of the Standing Committees, Office Manager, the liaison to Area World Service Committee (AWSC) and Advisory Member(s).
CAL.....	Conference Approved Literature.
Coordinator	Board member appointed by the Chair to head a Standing Committee.
Council	The Board plus a representative from each Al-Anon Family Group in Washington Area Al-Anon Districts 14 through 22.
District.....	Any one of Districts 14 through 22 located in Washington Area.
DR.....	District Representative.
Executive Committee.....	Consists of the Officers and the Chair of the Policy Committee.
GR	Group Representative.
Group.....	Any Al-Anon or Alateen group located in Washington Area Districts 14 through 22, which has registered with the WSO.
ISR.....	Information Service Representative.
Liaison	Member of the Board and Washington Area World Service Committee (AWSC).
Officers	Chair, Vice-Chair, Secretary and Treasurer.
Service Manual.....	The Al-Anon/Alateen Service Manual published by Al- Anon Family Groups, Inc.
Standing Committee	Ongoing committee chaired by a Coordinator.
WSO	World Service Office.

- 6. OBJECTIVES.** AIS, whose objectives are charitable and educational, is a service body only and it will:
- 6.1.** Cooperate with member Groups and Districts in their effort to make the public aware that Al-Anon and Alateen are for relatives and friends of alcoholics.
 - 6.2.** Act as a point of contact with Al-Anon and Alateen for the general public.
 - 6.3.** Serve as a "clearinghouse" for member Group and District activities and information.
 - 6.4.** Serve as a communication center for member Groups and Districts with respect to matters of local policy, publicity and interest.
 - 6.5.** Serve as a literature distribution center.
- 7. FUNCTIONS.** AIS is a function of Districts and the Groups they serve, providing a network of communication. AIS is a service body only and it will:
- 7.1.** Maintain an office which aids in carrying out AIS functions.
 - 7.2.** Maintain a literature depot for the sale and distribution of CAL.
 - 7.3.** Maintain a telephone directory listing, mailing address and 24-hour telephone service.
 - 7.4.** Receive inquiries from those who need help and channel them to the nearest Group or District.
 - 7.5.** Offer information to, and respond to requests from the professional community and other organizations, including the media.
 - 7.6.** Arrange Special Meetings as necessary.
 - 7.7.** Publish and distribute a directory of group meetings.
 - 7.8.** Suggest fund raising and service participation plans to guide individual members, Groups and Districts in their support of AIS.
 - 7.9.** Hold periodic business meetings and workshops.
 - 7.10.** Distribute information (via website, monthly newsletter and/or other means) of Group, District and AIS activities.
 - 7.11.** Maintain a list of members willing to speak and chair at Group meetings.
 - 7.12.** Encourage new Groups to register with the WSO.
 - 7.13.** Cooperate with Alcoholics Anonymous (AA) in efforts to acquaint the public with Al-Anon and Alateen.
 - 7.14.** Maintain checking and/or savings accounts for management of funds.

8. AIS MEMBERSHIP.

8.1. Group Eligibility.

- 8.1.1. Qualifications.** To become a member of AIS, any Al-Anon or Alateen Group located in Washington Area Districts 14 through 22, which has registered (or is in the process of registering) with the WSO, may register with AIS, with the understanding that it will abide by the Twelve Traditions of Unity and keep its doors open to anyone whose life is or has been affected by someone else's drinking.

8.2. Representation.

- 8.2.1. Representatives and Alternates.** Each Group elects one of its members to serve as ISR. The AGR generally serves as the ISR. The GR generally serves as the AISR.
- 8.2.2. Term.** The term for both the AGR and the ISR is three years beginning in January following the Washington Area elections.
- 8.2.3. Restrictions on Membership.** An Al-Anon or Alateen member who is also a member of AA is not eligible to serve.
- 8.2.4. Qualifications of Representatives.** ISRs should have stability and an understanding of the Twelve Traditions of Unity and Twelve Concepts of Service and ample time to perform their duties.
- 8.2.5. Representatives' Duties.**
 - 8.2.5.1.** Become familiar with these Bylaws, the Procedures Manual and the Service Manual (a copy of the Bylaws and the Procedures Manual shall be available at each meeting).
 - 8.2.5.2.** Act as a spokesperson for the Group they represent at AIS.
 - 8.2.5.3.** Attend AIS Council meetings and act as a liaison between their Group and AIS.
 - 8.2.5.4.** Bring to the attention of AIS the wishes, desires and requests of their home group.
 - 8.2.5.5.** Cast their group's vote at the Council meeting.

9. CONTRIBUTIONS AND SUPPORT. Although not a condition of membership, traditionally, it is suggested that it is the responsibility of the registered Groups to make voluntary financial and service contributions to AIS on a regular basis, according to their Group conscience.

9.1. Local Al-Anon and Alateen. AIS does not seek or accept support beyond the area it serves nor from any source except Al-Anon and Alateen members and groups.

9.2. AA Contributions. Contributions received from AA which are offered to acknowledge Al-Anon participation in a function may be accepted.

9.3. Individual Contribution Limit. Individual contributions and bequests shall be limited to the same amount specified as the limit for contributions to the World Service Office in the Al-Anon/Alateen Service Manual in use at the time of the contribution.

9.4. Fund Raising. Fund raising projects (auctions, bazaars, bake sales, potlucks, speakers' meetings, etc.) may be conducted in accordance with the Service Manual.

9.5. Merchandise Sales. AIS does not stock nor offer program related jewelry or trinkets for sale because these items could divert AIS from its primary purpose and may endanger its tax-exempt status.

10. MEETINGS. Regular Council meetings, Board meetings and any Special Meetings will be held as necessary.

10.1. Council Meetings. The primary purpose of this monthly meeting is the operation of AIS in Districts 14-22.

10.1.1. Location and Time. Regular meetings of the Council shall be held at a location and time designated by the Council.

10.1.2. Attendance. Council meetings shall be attended by Officers, Coordinators, Office Manager, AIS Liaison, Editors, Archivist, Parliamentarian and ISR's or their Alternates. Any member of Al-Anon or Alateen is welcome to attend.

10.1.3. Conduct. In the interest of good order, proper respect shall be given the Chair at all times.

10.1.4. Voting. At all regular or special Council meetings, each registered group shall have one vote. This vote will be cast by the designated eligible representative of each registered group in attendance. Board members entitled to vote at the Board meetings (excluding the ADRs) are entitled to vote at the Council meetings (see 10.2.1). The nine ADRs only have a vote at Board meetings. At all meetings, each person shall have only one vote, regardless of the number of voting entitlements. Voting may be done by a show of hands or by written ballot.

10.1.5. Motions. To make a motion--first be recognized, then state name, group or voting entitlement and motion. Finally, submit the motion in writing.

10.1.6. Quorum. A quorum for doing Council business shall be a minimum of thirteen (13) members of the Council. A quorum shall include at least eight (8) ISRs or their alternates. In the absence of a quorum no votes or decisions may be made.

10.1.7. Agenda. The agenda shall include, but not be limited to:

1. Opening meditation and Serenity Prayer.
2. Roll call.
3. Reading of the Twelve Traditions of Unity and the Twelve Concepts of Service.
4. Secretary's report/prior meeting minutes.
5. Approval of the minutes.
6. Treasurer's report.
7. Office Manager's report.
8. Standing Committee reports--oral or written.
9. Special Committee reports.
10. Group, District, Event Announcements.
11. Unfinished business.
12. New business.
13. Adjournment with the closing prayer.

10.1.8. New Business. All new business is to be cleared through the Chair at least two (2) days prior to the Council meeting.

10.2. Board Meetings. The primary purpose of this meeting is to establish the policy for running the organization, supervision of paid special workers and to set the agenda for the regular Council meeting. Regular Board meetings shall be held each month at least two (2) days prior to regular Council meetings (unless decided differently by the Board). The time and place of the Board meetings shall be at the discretion of the Board.

10.2.1. Quorum. A quorum for the Board shall consist of a minimum of five (5) voting members. Voting membership shall consist of the four officers, the nine (9) ADR's from Districts 14 through 22 or their alternates, the Liaison, the Office Manager plus the following coordinators: Alateen, Archivist, Literature, Office, Policy, Public Outreach, (multiple) Speakers Bureau and Volunteers' Coordinator. Also included are the Newsletter Editor, the Website Editor and the Parliamentarian. In the absence of a quorum, no motions may be passed. Recommendations can be made for consideration at the next meeting where there is a quorum.

10.2.2. Who May Attend. All meetings of the Board shall be open to any member of any registered AI-Anon or Alateen group.

10.2.3. Agenda. The Board agenda shall include, but not be limited to:

1. Reading of the minutes of the last regular meeting of the AIS Board, and of any Special Meetings.
2. Reports of the Treasurer, Office Manager, and the Standing and Special Committee Chairs, as requested.
3. Unfinished business.
4. New business.
5. Setting of next Council Agenda.
6. Adjournment.

10.3. Special Meetings. Special meetings of either the Board or the Council may be called by the Chair, or at the written request of three (3) or more Board or Council members.

10.3.1. Notice. Notice shall state the purpose of the meeting. No other business shall be acted upon at any Special Meeting. Special Council meetings shall be called by written notice mailed or emailed to each member of the Council at least ten (10) days before the date of the meeting. Special Board meetings shall be called by written notice mailed or emailed to each member of the Board at least five (5) days before the date of the meeting.

10.3.2. Quorum. Rules governing the quorums for Board and Council meetings shall also govern for Special Meetings. In the absence of a quorum, no motions may be passed. Recommendations can be made for consideration at the next meeting where there is a quorum.

11. BOARD. The Board consists of the Officers, ADR's, the Liaison to the AWSC meeting, the Office Manager, Coordinators, Editors, Parliamentarian, Archivist and Advisory Member(s).

11.1. Officers. The AIS Officers are the Chair, Vice-Chair, Secretary and Treasurer.

11.1.1. Election. At the November Council meeting, officers are elected from among members of the groups, by simple majority, with a written ballot.

11.1.2. Term. Term of office is one year beginning in January. The AIS Officers shall be installed at the January Council meeting.

11.1.3. Responsibilities. Officers should have experience, stability and an understanding of the Twelve Traditions of Unity, Twelve Concepts of Service, the Service Manual, these Bylaws and have ample time to perform their duties.

11.1.4. Eligibility. An AI-Anon or Alateen who is also a member of AA is not eligible to serve.

11.1.5. Nominations. The Board functions as the Nominating Committee. At the regular September Council meeting, the Nominating Committee will submit at east one (1) candidate for each vacant office, with further nominations accepted from the floor.

11.1.6. Resumes. Each nominee, upon accepting the nomination, shall submit a brief AI-Anon/Alateen resume to be published in the October and/or November issues of the newsletter.

11.1.7. Vacancies. Vacancies and unexpired terms are filled temporarily by appointment by the Chair and elected by the Council at the next regular Council meeting.

11.1.8. Group Representation. All Board members, with the exception of the Chair, may also continue to act in the capacity of an ISR.

11.2. AIS Liaison.

11.2.1. Is a member of the Board and represents AIS at the AWSC and serves a term of one (1) year.

11.2.2. Attends the two (2) Washington Area AWSC meetings each year, at the expense of **AIS**.

11.2.3. Serves as the information link between AIS and AWSC, encouraging the exchange of information between the two entities.

11.2.4. Votes at the AWSC meetings, but not at any other Washington Area meetings.

11.2.5. May ask the Council for help with the expenses of attending Washington Area Pre-Conference, Summer Service Seminar and Fall Assemblies.

11.3. Board Duties.

11.3.1. Meeting Time. Meet monthly (unless decided differently by the Board) at least two (2) days prior to Council meeting.

11.3.2. Review of Suggestions. Review suggestions from ISRs, Groups, Districts, Coordinators, Editors or other sources pertaining to service projects.

11.3.3. Council Agenda. Plan the agenda and supplies for Council meetings.

11.3.4. AIS Calendar. Prepare an annual AIS calendar.

11.3.5. Audit, Budget, Inventory. Arrange for an annual audit, preparation of the AIS annual budget and inventory of office supplies, **literature and equipment of the AIS office**.

11.3.6. Emergency Action. Except in great emergency, the Board ought never take action liable to affect AIS substantially without consulting the Council.

11.3.7. Expenditures. Expedite expenditures as authorized by the budget approved by the Council.

11.3.8. Office Committee and Staff. Appoint and assist the Office Committee in the hiring and supervision of paid staff and the office.

11.4. Removal of Board Members.

11.4.1. Board Procedure. The Board may remove, by majority vote, any Board member, including the Chair, who fails to attend two (2) consecutive meetings of the Board.

11.4.2. Council Procedure. The Council, at any regular or special meeting, may remove from office the Chair or any Board member by a motion duly made, seconded, and carried by a majority vote of those entitled to vote.

12. DUTIES OF OFFICERS.

The effective, efficient functioning of AIS is the responsibility of all officers who, when a decision must be made quickly between regular meetings, act as an Executive Committee. Each officer is expected to attend all meetings of both the Council and the Board and to fulfill their duties as outlined below. Because AIS is incorporated by the State of Washington, it must comply with these Bylaws. The Board is the ultimate authority on compliance with these Bylaws and ensuring the financial well being of AIS. The Chair supervises the Office Committee in the supervision of paid staff. In an emergency, other officers assist the Chair with paid staff. In this activity, the Chair and other officers are guided by office policies and the Al-Anon/Alateen service manual and regularly confer with the Board. Each officer has the regular duties expected of their office, some of which are itemized below.

Disbursements of funds is the direct responsibility of the Treasurer, following the directions of the Council and the Board, however, each officer if authorized by the Treasurer may sign checks.

12.1. Chair.

A. Presides at all meetings of the Council and the Board.

B. Ensures that the duties of the Board are implemented.

C. Calls special meetings when necessary.

D. May create and dissolve special committees.

E. Is an ex-officio member of all committees.

F. Serves as or appoints a liaison to the AWSC meeting.

G. Appoints Coordinators as needed.

H. Remains as Chair of the AIS Policy Committee when his or her term of office has expired.

12.2. Vice Chair.

A. Presides at meetings of the Council and the Board in the absence of the Chair.

B. May attend all committee meetings.

C. Completes the unexpired term of the Chair, if necessary.

D. Maintains an active interest in all AIS functions in order to assist the Chair.

12.3. Secretary.

- A. Records minutes at meetings of the Council and the Board.
- B. Maintains a list of all Council motions passed. Summarizes and presents a list of passed motions to the Board at year-end.
- C. Prepares the previous month's Council minutes for distribution to those present at Council meetings.
- D. Prepares the previous month's Board minutes for distribution to those present at Board meetings.
- E. Records attendance at meetings of the Council and the Board.

12.4. Treasurer.

- A. Confirms accuracy of all month-end financial statements for the Board, the Council, and official records. Regularly reports to the Council and prepares this information for publication in the newsletter.
- B. Responsible for developing an annual budget for the coming year, no later than the November Board meeting.
- C. Ensures purchases and cash, including checks and bank accounts, are recorded and managed in accordance with sensible and commonly established accounting practices.
- D. Recommends changes in insurance and cash management to the AIS Board.
- E. Cooperates with Office Manager on purchase of literature to ensure cost effective management of available resources and reviews the annual inventory.
- F. Responsible for preparation, or having prepared through a qualified tax service, all tax returns required to be filed with government agencies for his or her term of office.
- G. Responsible for reconciliation of the bank statement monthly by a non-check signer who is a member of the council.

13. EXECUTIVE COMMITTEE.

The Executive Committee consists of the four officers of the Board and the Chair of the Policy Committee. Its purpose is to provide responsible emergency decision making between the Board and Council meetings, so that the Chair has official support and AIS is protected in truly unusual pressure situations. It follows the guidelines for the Board. Any actions will be fully reported at the next Council meeting.

14. STANDING COMMITTEES.

All Standing Committees have Coordinators as chairpersons who have been appointed and continue to serve at the request of the Chair. Coordinators support the Districts and the Groups by coordinating activities for outreach and by planning participatory work projects if appropriate. Coordinators may also have specific duties at the AIS level as listed in the Procedures' Manual. An AI-Anon or Alateen member who is also a member of AA is not eligible to vote while serving as a Coordinator.

Coordinators will consult with and keep the AIS Chair current regarding activities and work projects in progress. A written record of activities is to be kept throughout the year for insertion in the Procedures' Manual to serve as a reference for new Coordinators. Also, retiring Coordinators are encouraged to introduce the new Coordinator to the position.

The Standing Committees consist of AI-Anon members who serve at the request of the Coordinator, and representatives appointed from the nine member Districts to participate on the Committee.

Expenses of the Standing Committees and /or of their Coordinators must be approved in advance by the council. Approved expenses will be reimbursed upon presentation of receipts. In some cases, specific Committee expenses may be part of the annual budget approval. Any mileage agreed upon in advance will be paid at the current rate paid by Washington Area.

Consult the Procedures' Manual for specific details regarding each Committee and the Office Manager.

- A. Alateen Coordinator and Committee.**
- B. Archivist Coordinator and Committee.**
- C. Literature Coordinator and Committee.**
- D. Newsletter Editor and Committee.**
- E. Office Coordinator and Committee.**
- F. Parliamentarian and Committee.**
- G. Policy Coordinator and Committee.**
- H. Public Outreach Coordinator and Committee.**

- I. **Speakers' Bureau Coordinators and Committees - Alateen and Al-Anon North, South, and East.**
- J. **Volunteers' Coordinator and Committee.**
- K. **Web site Editor and Committee.**

15. OFFICE MANAGER.

Works closely with the Chair, Vice Chair, Treasurer, Office Committee Chair, Newsletter Editor, Web Site Editor and Volunteers' Coordinator to ensure proper office management and maintenance. Fulfills responsibilities and duties of a paid Literature Distribution Center office employee as suggested in the current Al-Anon/Alateen Service Manual and outlined specifically in the Procedures Manual.

15.1. Hiring. The Office Manager is hired and reviewed on an annual, or as needed, basis by the Office Committee, which consists of at least one active Board Officer.

15.2. Vacancy. In the advent of a vacant position, a temporary Office Manager may be hired by the Office Committee and/or the Board.

15.3. Removal. The Office Manager's employment may be terminated with just cause by a majority vote of the Board.

15.4. Eligibility. The Office Manager may not serve as a volunteer in a policy-making position, such as group representative (GR), district representative (DR), area assembly office or coordinator, delegate or WSO trustee.

16. PARLIAMENTARY PROCEDURE. Unless they conflict with the Twelve Traditions of Unity, the Twelve Concepts of Service or these Bylaws, the most recent edition of "Robert's Rules of Order, Revised" may be used as a guide in conducting AIS meetings.

17. AMENDMENTS. These Bylaws may be amended and/or repealed in part or in whole at any regular AIS meeting by an affirmative vote of 2/3 of the members present; provided, a quorum is present; and provided further, that a copy of the proposed amendment or amendments shall have been made available in writing to each ISR at least sixty (60) days prior to the meeting.

18. INDEMNIFICATION OF OFFICERS, COORDINATORS, AND EMPLOYEES.

18.1. Right of Indemnification. Each person who was, or is threatened to be made a party to or is otherwise involved (including, without limitation, as a witness) in any actual or threatened action, suit or proceeding, whether civil, criminal, administrative or investigative, by reason of the fact that he or she is or was a director, coordinator, trustee, officer, employee or agent of AIS shall be indemnified and held harmless by AIS, to the full extent permitted by applicable law as then in effect, against all expense, liability and loss (including attorney's fees, judgments, fines, ERISA excise taxes or penalties and amounts to be paid in settlement) actually and reasonably incurred or suffered by such person in connection therewith, and such indemnification shall continue as to a person who has ceased to be a director, coordinator, trustee, officer, employee or agent and shall inure to the benefit of his or her heirs, executors and administrators; provided, however, that except as provided in Section 2 of this Article 17 with respect to proceedings seeking solely to enforce rights to indemnification, AIS shall indemnify any such person seeking indemnification in connection with a proceeding (or part hereof) initiated by such person only if such proceeding (or part thereof) was authorized by the board of directors of AIS. The right to indemnification conferred in this Section 1 shall be a contract right and shall include the right to be paid by AIS the expenses incurred in defending any such proceeding in advance of its final disposition; provided, however, that the payment of such expenses in advance of the final disposition of a proceeding shall be made only upon delivery to AIS of an undertaking, by or on behalf of such director, coordinator, trustee, officer, employee or agent to repay all amounts so advanced it shall ultimately be determined that such director, coordinator, trustee officer, employee or agent is not entitled to be indemnified under this Section 1 or otherwise.

18.2. Right of Claimant to Bring Suit. If a claim for which indemnification is required under Section 1 of this Article is not paid in full by AIS within sixty (60) days after a written claim has been received by AIS, except in the case of a claim for expenses incurred in defending a proceeding in advance of its final disposition, in which case the applicable period shall be twenty (20) days, the claimant may at any time thereafter bring suit against AIS to recover the unpaid amount of the claim and, to the extent successful in whole or in part, the claimant shall be entitled to be paid also the expenses of prosecuting such claim. The claimant shall be presumed to be entitled to indemnification under this Article 17 upon submission of a written claim (and, in any action

brought to enforce a claim for expenses incurred in defending any proceeding in advance of its final disposition, where the required undertaking has been tendered to AIS), and thereafter AIS shall have the burden of proof to overcome the presumption that the claimant is not so entitled. Neither the failure of AIS (including its board of directors, independent legal counsel or its members, if any) to have made a determination prior to the commencement of such action that indemnification of or reimbursement or advancement of expenses of the claimant is proper in the circumstances nor an actual determination by AIS (including its board of directors, independent legal counsel or its members, if any) that the claimant is not entitled to indemnification or to the reimbursement to advancement of expenses shall be a defense to the action or create a presumption that the claimant is not so entitled.

18.3. Nonexclusivity of Rights. The right to indemnification and the payment of expenses incurred in defending a proceeding in advance of its final disposition conferred in this Article 17 shall not be exclusive of any other right which any person may have or hereafter acquire under any statute, provision of the Articles of Incorporation, these Bylaws, agreement, vote of members, if any, or disinterested directors or otherwise.

18.4. Insurance, Contract and Funding. AIS may maintain insurance at its expense to protect itself and any director, coordinator, trustee, or officer, employee or agent of AIS. AIS may, without further membership act, enter into contracts with any director, coordinator, trustee, officer, employee or agent of AIS in furtherance of the provisions of this Article and may create a trust fund, grant a security interest or use other means (including without limitation, a letter of credit) to ensure the payment of such amounts as may be necessary to effect indemnification as provided in this Article 17.

18.5. Indemnification of Employees and Agents of AIS. AIS may, by action of its Board of Directors from time to time, provide indemnification and pay expenses in advance of the final disposition of a proceeding to employees and agents payments of AIS with the same scope and effect as the provisions of this Article with respect to the indemnification and advancement of expense of directors and officers of AIS or pursuant to rights granted pursuant to, or provided by, the Washington Business Corporation Act, as applied to nonprofit corporations, or otherwise.

19. DISSOLUTION. Upon dissolution, the AIS Council shall, after paying or making provision for the payment of all liabilities, dispose of all its assets exclusively for the purposes of the fellowship in such manner or to such organization or organizations organized and operated exclusively for charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization or organizations under 501 (C) (3) of the Internal Revenue Code of 1954 (as amended).

It is anticipated that any assets on hand at the dissolution of the Greater Seattle Al-Anon Intergroup Council DBA Al-Anon Information Service, shall be disbursed or distributed to Al-Anon Family Group Headquarters, Inc. qualified since 1956 as tax exempt under Section 501(C)(3) of the Internal Revenue Code of 1954 (as amended). Any such assets not so disposed of shall be disposed of by a court having jurisdiction in the county in which the principle place of business is then located. Distribution shall be exclusively for such purposes or to such organizations as said court shall determine which are organized and operated exclusively for such purposes.

20. DECLARATION OF AUTHENTICITY OF DOCUMENTS. The undersigned, the duly elected and acting officers of AIS, hereby declare these Bylaws by which they govern themselves.

IN WITNESS HEREOF we have hereunto subscribed our names this _____ day
of _____, 20_____.

Chair

Vice Chair

Address

Address

City, State

City, State

Secretary

Treasurer

Address

Address

City, State

City, State